

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Centre, Weaveland Road, Tisbury, SP3 6H
Date: 4 June 2019
Start Time: 6.30 pm
Finish Time: 9.27 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jose Green (Chairman), Cllr Pauline Church, Cllr George Jeans, Cllr Tony Deane (Vice-Chairman) and Cllr Bridget Wayman

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Karen Linaker – Community Engagement Manager

Town and Parish Councillors

Bishopstone Parish Council – M Ash
Chicklade Parish Council – C Howard-Higgins
Quidhampton Parish Council – C Churchill & K Taylor
Sutton Mandeville Parish Council – K Billing
West Tisbury Parish Council – I Lacey
Wilton Town Council – P Matthews

Partners

Wiltshire Police - Inspector Andy Fee, Richard Salter, David Hamby, Helen Daveridge

Total in attendance: 60

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
26	<p><u>Election of a Chairman for 2019/20</u></p> <p>Nominations for Chairman were sought.</p> <p>Cllr Jeans nominated Cllr Green, this was seconded by Cllr Wayman.</p> <p>Decision Cllr Green was elected as Chairman for 2019/20</p>
27	<p><u>Election of a Vice-Chairman for 2019/20</u></p> <p>Cllr Green was in the Chair</p> <p>Nominations for Vice-Chairman were sought.</p> <p>Decision Cllr Tony Deane was elected as Vice Chairman for 2019/20.</p>
28	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
29	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • David Robertson – Hindon PC • Steve Bannas – Swallowcliffe PC
30	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
31	<p><u>Minutes</u></p> <p>Decision The minutes of the previous meeting held on 20 March 2019, were agreed as a correct record and signed by the Chairman.</p>
32	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • The AONB had received £1.6m of lottery funding to support projects revolving around bringing the ancient landscape back to life.

	<ul style="list-style-type: none"> • National Armed Forces Day (NAFD) – A weekend of events was planned to celebrate this event, taking place from Friday 28th to Sunday 30th June, in Hudsons Field, Salisbury. Princess Anne would be in attendance on Saturday 29th. Attractions would include the Chelsea pensioners, the Red Arrows and a Sunday finale with the Bjorn Again tribute band. Book you free tickets online. • The Legacy tapestry had been completed, and would be doing the rounds to libraries where it could be viewed by the public. A section had been stitched by a member of the SWW community. • The previous Community Engagement Manager, Steve Harris now worked for Giga Clear Broadband provider. He will come to any PC to share information on the service if requested. • The Trading Standards directory of local services was being promoted. Information was available on the website. • Cllr Deane added that close to the Nadder centre, he could see a copper beech tree which was dying. He noted that permission was given to cut it down, he added that trees in the AONB should not be allowed to be cut down. People should be forced to plant replacement trees if they remove them. • Other Area Boards were supporting a move to reduce the amount of paper cups used at meetings. Wiltshire Council used 5,000 cups over a year. A straw poll was taken to indicate the level of support for the Board to promote the 'bring your own cup' initiative. <p>Decision The South West Wiltshire Area Board agreed to support the 'bring your own cup initiative' for future meetings.</p> <p><i>Note: There would be a small provision of paper cups available for attendees.</i></p>
33	<p><u>Information Items</u></p> <p>The Board noted the information items attached to the agenda:</p> <ul style="list-style-type: none"> • Clinical Commissioning Group • Healthwatch Wiltshire • Current Consultations: http://www.wiltshire.gov.uk/council-democracy-consultations • Wiltshire Council: <ul style="list-style-type: none"> ○ Community Led Housing ○ Homelessness Strategy ○ Special Schools Provision – extended consultation ○ Salisbury Maltings Master Plan

	<p>Cllr Wayman noted that the Special Schools provision consultation was now closed, as was the Salisbury Maltings consultation, however the documents were still available to view on the consultation page, and were really interesting.</p>
34	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and circulated on the night and received the following verbal updates from partners present:</p> <p><u>Wiltshire Police</u> Richard Salter was in attendance with Helen Daveridge, to represent the Warminster, Tisbury and Mere Community Teams. Helen covered Warminster and Westbury Town. Richard noted that he would be taking part in the community safety item later and would stay after the meeting for any questions.</p> <p>Cllr Wayman noted that Inspector Sparrow had mentioned in his report about supporting the Community Speed Watch (CSW) schemes. All parishes complain about speeding vehicles, what we would really like to ask the Police is to come out and help the CSW by having random speed checks. <u>Answer:</u> Inspector Andy Fee – We were the pilot area for CSW and we set CSW as part of our weekly priorities meeting. We are unable to get around to every area, we will prioritise two areas each week. In a calendar year we will get around to all CSW run areas. It is a priority in our area and the south CSW.</p> <p>Cllr Wayman asked for a report telling us where you have been and how many tickets were issued. Also speed of traffic can be too fast on some roads like the B3089 to qualify for CSW, could you do some speed controls in those areas? <u>Answer:</u> We have a team based in my station and we do feed back to the CSW groups.</p> <p>Charlie Howard – In Chicklade the A303 runs through the centre of our village so we are unable to have a CSW due to that. It would be really useful to have a more random approach to speed checks.</p> <p>Mike Ash Bishopstone – It would be helpful to have more feedback and could the Police also support the volunteers that do the work as we have had a problem with our volunteers being abused verbally, by hand gesture and on social media.</p> <p>Cllr Green - You now have 40 special constables. With lead thefts, do you always check their licenses? Answer: Pete Sparrow – We do see a rise this time of year in rural crimes such as lead thefts and shed thefts. We are aware of it and do carry out operations with Trading Standards. It is on our radar of actions for this time of year. There is also a Horse watch in operation now, that is reassuring.</p>

	<p><u>Dorset & Wiltshire Fire</u> A written report was attached to the agenda.</p> <p>Phil Matthews – The Valley News showed 5 Firemen who received awards from their involvement with the Novichok incidents. What is not known was that 5 days after the event winds blew the forensic tent away and Wilton Fire Team went to secure the tent in hazmat suits. They also attended the residents of Charlie Rowley but were not recognised with awards. <u>Answer:</u> Cllr Church – All of our emergency services did a brilliant job. The information of the individual involvement may not be appropriate for us to make it public.</p> <p><u>Youth</u> Jaki Farrell – At our last meeting we met and discussed how the young people could be involved in tonight’s Area Board. Cllr Wayman was the youth representative and the group identified a few young people that could attend to input tonight.</p> <p><u>Community Engagement Manager - Karen Linaker</u></p> <ul style="list-style-type: none"> • National Armed Forces Day was a weekend long series of events taking place at the end of June, in Salisbury. Please come along. • Tisbus was now based at the Nadder Centre, the re-location was working well. • Working hard to bring new pieces of Art to the centre, and an activity room will be used for private viewings. • We are exploring options to help extend the café opening hours by popular demand and to enhance the community noticeboard space • The Police are based here and hold surgeries. PCSO Neil Turnbull will be increasing the number of hours he can operate out of the centre. • The Area Board has funded a new movement and music wellbeing group for older people to operate here over the summer, and was hopeful of bringing more walking sports forward, some family learning events and some employability courses too. • Real Madrid – their touring company will be here in August to run a week of training sessions. <p>Rhys Shell – the team will be helping you to put forward the local priorities early in 2020. There have been a number of projects and debates around the topics highlighted in the last run of the event. We will be asking what your local priorities are. Before you leave tonight it would be great to get a steer from you so please take a minute to write suggestions on one of the lists at the back of the room.</p>
35	<p><u>Drug & Alcohol misuse in Mere, Tisbury & Wilton</u></p> <p>Karen Linaker introduced this theme Item on Drug and Alcohol Misuse in our community areas.</p>

The Board received three presentations from key speakers.

Wiltshire Public Health

Kelly Fry from Public Health and Cllr Ben Anderson presented information on substance misuse, which it was explained was a subject that the agencies and government were interested in. The role of public health was to understand and identify trends and to work with key agencies and partners to consider a wide range of options to carry out services to the community.

Health Needs Assessment enabled services to be available based on needs. We have been focusing on Wiltshire need for substance misuse, and had looked at it from life course including pre-natal.

In South West Wiltshire, one in three adults was drinking too much. The recommended amount per week was 14 units with three alcohol free nights per week. It was reported that seven out of ten people who drank too much were not concerned.

An audit is carried out and the findings are used to understand what the concerns are and how they could be addressed. We look at our young people and work very closely with schools.

Our adult service provision is called IMPACT, and was run by Turning Point. Our data come from three years of data collated from the A&E department from Salisbury District Hospital.

It showed that males were most prevalent, and most likely to be admitted to hospital. The information was based on residential post code. The range of issues could range from cirrhosis of the liver to a fall.

Substance misuse figures for 2013 – 2014 were shown in a table. There were very small numbers. Substance misuse impacts on a wide range of local priorities.

Wiltshire Police

Dave Hambley gave a presentation on County Lines. The term County Lines had derived from the media. It was a term that the media and the police used to label individuals who were gang affiliated, that travelled out of larger towns and cities to market towns to sell drugs. They come out of London as it is a congested market and dangerous. As well as London, gangs also come from Liverpool and Manchester. The Police aim to show them that we are not a target and they will get caught.

The way it works is they have burner phones, the drug dealer will keep himself sterile in London, running half a dozen phones, they will then direct the sale of drugs in other areas like market towns.

This is gang related, are the runners armed with knives and sometimes fire

arms. There are running lines in Salisbury, where they are selling drugs to children.

It is recognised that sending a gangster down here would stick out as they look different. They exploit young children aged 10 to 12 years old, and they force them to conceal drugs internally. They know the young children do not stand out and will not be as easy to spot. The dealers are spending the money on music videos to promote themselves and are making millions of pounds.

Things to look out for with your young people are pockets full of cash, money that is unaccountable for, train tickets to London, things that ring alarm bells to you.

If you suspect anything suspicious, it needs to be reported back to us.

Turning Point

Senior Operations Manager Ben Judd, presented information on the commissioned drug and alcohol support service, which was available to over 18's in Swindon and Wiltshire.

This integrated service had four key principles:

- Prevention
- Accessibility
- Collaboration
- Treatment

The service deals with 1600 clients across the whole area. Locally there was a hub in Salisbury. Ben does a lot of work out in the community promoting the service.

- Information advice and signposting available on the wellbeing cloud
- 'Find out more' modules – with associated risks and harms data
- Health fairs
- Social media campaigns.
- Links with Public Health campaigns like Dry January & Stoptober
- Social media – Facebook & Twitter accounts
- Hub based delivery
- Engagement & prevention team
- Community and satellite venues – church halls, Tesco community spaces etc
- Roving recovery vehicle – visits festivals, and offers a safe needle exchange
- Women focused days – our case load is around 60/40 male/female
- Creche facilities
- Online referrals

Collaborations - Working with a range of partners – specific to each area.

Treatment - CQC registered – working across the 5 key lines of enquiry. Combined psychosocial (PSI) with pharmacological. The development of a new PSI led by national team, in line with evidence and best practice.

In-service support through group work, leads and clinical psychology. Delivering clear, concise risk management and recovery planning to provide the right intervention at the right time for the right person.

Karen Linaker asked people to write down any questions for the speakers and Councillors. The actions would be taken through the community safety group, which was chaired by Cllr Jeans.

A round table discussion session then took place where people were asked to consider and make suggestions based on three questions:

1. South West Wiltshire's Local Youth Network: “How do you think the misuse of drugs or alcohol within the home, impacts on children and young people when growing up?”
2. Wiltshire Council's Public Health: “In your street, neighbourhood, community or village – are there people drinking more than you think is healthy and safe? Who?”
3. Cllr Deane for area board and local community: “What do you think the community can do to increase awareness about the effects of drugs and alcohol, and support those who are misusing them?”

Tables were asked to feedback two main points:

- Support isn't necessarily always offered, or the right support at the right time to the right person. It can take time to pick things up and notice.
- With alcohol misuse it's not always obvious, can be at home only.
- Very impactful and prevalent – issue around neglect of children and it has a huge impact on them, especially children with SEN.
- Isolation in village locations. Parents on their own. Children can become carers of adults with alcohol misuse or drugs. It can affect their childhood massively. Can be associated with domestic abuse.
- Sometimes we sanitise the message a little too much. We need to hit home with the truths about the dangers.
- It becomes the norm to some children, so unless we educate and support them they do not know it's not the norm.
- In villages the streets are spread out in a lot of hamlets, some flood groups etc or working groups could be expanded to allow sharing of this information. Knowing where to get help and who to tell.

	<ul style="list-style-type: none"> • People in pubs know the person next to them drink too much, how is that sign posted. • Our Y7 and Y8 children see the older years smoking cannabis, so they may be feeling like it's the norm and so when they get to Y9 they may feel pressured to do it. • Impact on young people likely to increase, neglect, poor care, young people are drinking less as a result of adults poor behaviour. • Drinking unsafely – not to use the term safe in the context of drinking alcohol • Lack of other activities to be involved in – more provision of activities • More information – the stats around hospital admissions etc we needed more, what the admissions were for, repeated admissions, the time of day, what for, more informed data. • Young people drinking less, this is because they are using more dugs, due to the cost of alcohol, its taxed and so more expensive than buying drugs. • Does national policy need to be changed around drugs – decriminalising? There has been some success with alcohol but with drugs there may be some ways to change things with education • Education is key from an early age. Those who are excluded from school may be easier targets to this line of lifestyle, county lines and drug and alcohol misuse. <p>The Community Safety Group would take these points and actions forward. Drugs and alcohol misuse will stay in the list of key issues.</p>
36	<p><u>Housing Theme Update</u></p> <p>The Board noted the update on Housing attached to the agenda written by Director for Housing, Simon Hendey.</p> <p>The recommendations in the report were:</p> <ul style="list-style-type: none"> • Parishes to consider commissioning Rural housing needs surveys where they are out of date or do not exist. • Parishes to engage with Community led housing project to investigate Community led housing . CLH team to proactively engage with parishes over next twelve months. communityledhomes@wiltshire.gov.uk <p>The Board noted that another recommendation be submitted, to include private sector and the Housing Register. It felt that the Local plan did not reflect the views of need for houses in the small villages, and to allow for houses to be developed.</p> <p>Decision The Board agreed to produce a statement to be submitted to the Director of Housing for inclusion.</p>

	<p>Note: Following the meeting the Chairman produced a third bullet to be included in the recommendations above. It detailed:</p> <ul style="list-style-type: none"> • That policy within the Wiltshire Council Local Plan should be strengthened to reflect the public’s opinion to enable small single unit developments to progress through the amended planning framework.
37	<p><u>Health & Wellbeing Funding</u></p> <p>The Board considered three bids to the Health and Wellbeing budget for 2019/20 as detailed in the report attached to the agenda.</p> <p>Alan Docherty – spoke in support of the two projects put forward by Carers Support Wiltshire.</p> <p>Cllr Deane asked whether the project could look at our semi urban areas first with half the funding. Then move out to our more rural areas? <u>Answer:</u> Our second application could be done by targeting a select group of post codes but the first project could not be split.</p> <p>The provision was for a worker to give one day a week of their time in our areas.</p> <p>Cllr Wayman supported the whole amount.</p> <p><u>Decision</u> Carer Support Wiltshire was awarded £5835 towards the Southern Community Carers Champion. With the condition that the applicant feedback regular progress reports throughout the project.</p> <p>Similar projects had taken place in the north of the county. Looking to find people who want to be more engaged in the community. We are looking to do a mailshot to all addresses in the community area. There is the other option to do a mail shot to half of the households.</p> <p>Decision: Carers Support Wiltshire was awarded £1810 towards the Make a Friend, Be A Friend.</p> <p>Paul Cordell explained that the fete started in 2017. It was an inclusive event for five communities of all ages. They were planning for around 750 people to attend. It was noted that the figures since submitted in March had changed. We have achieved £5000 of local sponsorships and donations.</p> <p>Anne from Fovant – it is the first kind of these applications we have completed.</p>

	<p>Any contribution would be grateful. It has been an excellent project in bringing communities together.</p> <p>Karen Linaker advised that there was £234 remaining in the Health & Wellbeing budget for 2019/20.</p> <p>Cllr Deane noted that the Board could cover the costs of the Tisbus and St Johns at £200 each, as it would help other communities as well.</p> <p>Decision: Three Towers Fete was awarded £400 towards the provision of the St Johns Ambulance and Tisbus (£234 from HW budget & remainder from Youth budget).</p> <p>The Board noted that it did not fund village fetes generally, but would consider exceptions which would provide added value.</p>
38	<p><u>Area Board Funding & Projects</u></p> <p>The Board considered two applications for funding from the Community Area Grant Scheme for 2019/20, as detailed in the agenda pack.</p> <p><u>Bishopstone PC - Mike Ash</u> We have discussed with mothers and people in the village which types of replacement equipment we should provide. The parish council is contributing just over half of the balance for this project.</p> <p>Cllr Wayman noted that the Board had supported many play areas, and proposed it award the full amount. Cllr Green seconded that motion.</p> <p>Decision Bishopstone Parish Council was awarded £3990 towards the Bishopstone Children’s Play Area Play Trail project.</p> <p>Reason <i>The project met the Community Area Grant Criteria for 2019/20.</i></p> <p><u>West Knoyle Village Hall Committee</u> Corin Lenard – Chair of the social club management committee noted that the village was small, with only 70 dwellings and there was no pub or shop.</p> <p>The social club was run on a voluntary basis, and had no regular funds. The project had an estimated cost of £10,500, it was confirmed that the VAT could not be reclaimed. There was a contribution of £500 from the parish council. The Village hall was not an asset of the parish council.</p> <p>Cllr Wayman noted that the Board had supported village halls, and it was one of its aims to support our local communities.</p>

Decision

West Knoyle Village Hall was awarded £5000 towards the Village Hall Raise the Roof project.

Reason

The project met the Community Area Grant Criteria for 2019/20.

The application from Alderbury Football Club had been withdrawn.

Fingerpost Funding – Area Board Project

The Board considered 3 bids to the Area Board Fingerpost Funding Scheme for 2019/20, as detailed in the report. It was noted that there was £1400 of unclaimed funding at present. The Board considered whether it expands that funding.

Decision

The Board agreed that future awards would be of a maximum of £400.

Decision

The Board agreed to use a proportion of the remaining funds from the CATG budget. The total amount to be ringfenced would be discussed at the next CATG meeting.

Decision

The Board allocated £400 to each of the 2 bids from:

- **Mere Parish Council**
- **West Tisbury Parish Council**

Pedestrian Gates – Area Board Project

To consider the proposal for the Board to support a new scheme funding pedestrian gates. The Board was asked to ringfence £5,000 of the 2019/20 budget to this project, to purchase 20 gates, as detailed in the report.

Decision

The Board allocated £5000 towards the Area Board kissing gate project for 2019/20.

Action: To ask Nick Cowan to make a judgement on the DDA compliancy of the gates.

SID Funding – Area Board Project

To consider the proposal for the Board to further support this scheme, which allocates funds towards Speed Indicator Devices (SIDs).

The Board is asked to ringfence additional funds of the 2019/20 budget to this project, as detailed in the report.

	<p>Cllr Wayman asked whether the Board was to offer the Fonthill Estate the remainder or top up now and fund total the request?</p> <p>Cllr Deane noted that the board should encourage the parishes to get together and share the devices.</p> <p>Decision The Board allocated £1500 to Fonthill (B3089) towards the purchase of a SID with the condition that there are additional posts around the village with consent from Dave Button.</p> <p>Decision The Board ring fenced an additional £5000 to the SID project for 2019/20.</p> <p><u>Tisbury Sensory Garden project</u> To consider the confirmation of a contribution of £4500 to this project to go towards the Hoggin Pathway, as detailed in the report.</p> <p>This project was originally considered on 30th January, where the Board awarded funds with a condition that a contribution from the PC was agreed, as detailed in the agenda pack.</p> <p>Anne Marie noted that they had now finalised a design which was simple to maintain and cost efficient.</p> <p>As it was a conservation area we need Planning Permission and license for felling from the Conservation Officer. Anne Marie had also applied for Wiltshire Garden Trust funding for the fencing. The total budget to date was - £15,141.</p> <p>Decision The Board reconfirmed its award of £4500 to the Tisbury Sensory Garden Project.</p>
39	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes of the last meeting held on 1st May, and considered the funding recommendations arising, as detailed in the attached report.</p> <p>Cllr Jeans noted that in Mere, Frys will ask the developer up the road for a price comparison to see if it was cheaper.</p> <p>Decision: The Board approved the following recommendations for funding from the CATG:</p> <ul style="list-style-type: none"> • 20mph feasibility study x 3 = £7500 (subject to £1000 contribution from each PC)

	<ul style="list-style-type: none"> • 4714 – Dinton Steep Hollow, signing – Allocate £1400 (subject to a contribution of 25% from DPC) • 6042 – Semley Junction – Allocate £1600 (subject to a contribution of 25% from S&SPC) • 6481 – Mere, Clements Lane – Allocate up to £3000 (subject to a contribution of 25% from MTC)
40	<p><u>Representatives to Outside Bodies and Working Groups</u></p> <p>The Board noted the report and considered the recommendations as set out in the papers attached to the agenda.</p> <p><u>Decision:</u> The South West Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> a) Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b) Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c) Note the Terms of Reference for the Working Group(s), as set out in Appendix C. d) Appoint a Champion for the Area Board, in accordance with Appendix D.
41	<p><u>Close</u></p> <p>The next meeting of the South west Wiltshire Area Board will be held on 17th July 2019 at Mere, Grove Buildings.</p>